



Lifetime Learners

Lifetime Learners Pty Ltd ACN 126 219 761



A GUIDE TO GETTING THE MOST OUT OF YOUR TUITION AT LIFETIME LEARNERS

Introduction

This booklet is designed to familiarize senior secondary and tertiary students with some basic strategies that will maximize the benefit to you from your tutorial sessions at Lifetime Learners. Please take a few minutes to read over the information contained in the booklet.

Tuition at Lifetime Learners for senior secondary and tertiary students is individualized and flexible to meet your needs. If you have any questions about the information in the booklet please do not hesitate to ask your tutor who will be happy to assist you.

What is a Lifetime Learners Tutorial and Who is There?

Tutorials at Lifetime Learners are comprised of a 90 minute session in a group of 2 to 3 students managed by a registered teacher or qualified tutor.

Each student in the session has come to Lifetime Learners seeking assistance for the same subject, generally English or Mathematics.

Mostly, our students who are seeking assistance with English are seeking to improve their writing. As a result, students in “English” class may present with work from other subjects, for Economics or Legal Studies, as the ability to write well underpins success in these subjects too.

As well as learning from their tutor, students also learn from each other. A Lifetime Learners’ tutorial is not a competition but a community of learners. Consequently, there is no such thing as a “silly question” at Lifetime Learners. On the contrary, every question is an opportunity for learning and the contributions of all members of the class are valued.

What Happens at the Tutorial?

Basically, you ask questions and we try to answer them or guide you to where the answer can be found. We also ask questions of you to help you approach your subject with greater confidence.

At Lifetime Learners we try to encourage enquiry by asking “who”, “what”, “when”, “where”, “why” and “how”. Get to know these friends of ours and watch your grades improve!

How does my Tutor Assist Me?

In the Humanities and Social Sciences, your tutor can assist you at every stage of the writing process:

- Invention (brainstorming, drawing an outline or anything that a writer would normally do before drafting a paper.)
- Analyzing
- Questioning
- Research
- Drafting
- Revising
- Editing

In Mathematics and the Sciences, your tutor can assist you to

- Consolidate and revise work done in class
- Understand and practice difficult concepts
- Prepare for Exams and other assessment

Your Tutor does NOT complete your work for you, “fix” your work or guarantee that your grades will improve.

Some students who come to Lifetime Learners for the first time expect their tutor to get them a good mark in an assignment or an examination. Unfortunately, getting good marks is your job and is reliant on the amount of effort and time that you put into your study.

Having a tutor do your work for you does not help you to learn. It is important to understand that Lifetime Learners’ tutors are there to assist you to learn and improve study skills over time.

Having someone else do your work or copying someone else’s work and passing it off as yours is called plagiarism and cheating! Basically, it’s stealing!

Plagiarism and cheating are never acceptable to a Lifetime Learner!

Dos and Don’ts

Do:

- Plan ahead
- Have a study plan that is realistic and that works for you. Your tutor can assist you with drafting a study plan that meets your needs.
- Set an agenda for the tutorial

- The first question that your tutor will ask you at the start of your class is, ***“What do you want to work on?”***
- Tutorials are different from a class at school or University. You know your work best. You also know how you learn best. Be realistic about what you want to achieve and set priorities.
- Concentrate on higher order concerns in the subject that you are studying.
- Put first things first!
- Commit to attending your tutorials regularly. In our experience, students benefit most when they learn a little at a time and then apply their learning. This takes time. As any Olympic athlete knows, you don't get to the Games in September by commencing to train in July! Persistence is what is required, often over an extended period of time.

Don't:

- Bring work or problems to class at the last minute because you will have little time for revision.
- Expect to work on too many issues in one tutorial.
- Spend excessive time on lower order concerns in the subject that you are studying.
- Forget to be positive and forward looking. Learning from mistakes and recovering from failures is what makes great champions!

What if I need more information?

At Lifetime Learners our business is all about supporting you in your studies. The staff at Lifetime Learners are always happy to assist you with your questions. If you require more information do not hesitate to call or email us. If we can't provide you with the information that you are looking for, we'll try to find someone or direct you to someone who can help you.

What else can I do?

Visit our website for useful resources, links and information.

Talk to your school guidance officer, subject co-ordinators and careers counselors.

Attend University open days and employment fairs.

We look forward to supporting you in your studies.

The Lifetime Learners Team.