



Employment Services

Proof of identification

To apply for employment, you must provide proof of identity to Lifetime Learners when you lodge your application. The Lifetime Learners Interviewing Officer will ask you to provide documents of identity that add up to at least 100 points as set out in the table below.

The combination of documents must, as a minimum, show evidence of your full name, date of birth, current residential address, your signature and a photo of yourself. All documents must be original as supplied. You should also bring a photocopy of each document to the interview along with the original.

If you are unable to provide the required documentation, please contact Lifetime Learners on 1300 373 314 for further advice. Proof of identity documents must be from the list below:

Document type	Document	Point value
You must use ONE primary document	Primary	
AND	Full Birth Certificate or Birth Card issued by the Registrar of Births, Deaths and Marriages	70
At least ONE secondary document which MUST contain a photograph if the primary document used does not contain a photograph..	Australian Passport (current or expired within the last two years, but not cancelled)	70
	Australian Citizenship Certificate	70
	International Passport (current, NOT expired or cancelled)	70
Your initial secondary document will be awarded 40 points, any additional documents will be awarded 25 points each.	Secondary	
	Australian Photo Drivers Licence	40 or 25
	Australian Photo Firearm Licence	40 or 25
	State or Federal Government Employee Photo Identity	40 or 25

	Tertiary Education Institution Photo Identity	40 or 25
	Australian Learner's Permit	40 or 25
	Department of Veterans Affairs Card	40 or 25
	Centrelink or Social Security Card	40 or 25
	Proof of Age Card (issued by Queensland Transport)	40 or 25
	Tertiary	
Only ONE of each document from this category can be used for the proof of identity points.	Medicare Card	25
	Council Rates Notice	25
	Property Lease/Rental Agreement	25
	Property Insurance Papers	25
	Motor Vehicle Registration or Insurance Documents	25
	Professional or Trade Association Card	25
	Utility Bills (e.g. Telephone, Gas, Electricity, Water)	25
	Credit/Account Card	25
	Credit/Account Card or Bank Statement/Passbook	25

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